

Eden Township Board of Supervisors
Minutes of the January 3, 2022 Organizational Meeting
489 Stony Hill Road, Quarryville, PA 17566

Call-to-Order: Supervisor Joseph Rineer called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Attendance: Supervisors Joseph Rineer, David Rineer and Lawrence Stoltzfus. Also Roadmaster JD Shaubach, Zoning Officer Gerry Parker, Secretary/Treasurer Szilvia Troutman, Emergency Mgmt Coordinator Rick Ely and Deputy Emergency Mgmt Coordinator Jason Skonberg.

Public Participation: None.

Reorganization of the Board:

Lawrence Stoltzfus moved and David Rineer seconded a motion to elect Joseph Rineer as Chairman of the Board. Joseph Rineer moved and David Rineer seconded a motion to elect David Rineer as Vice-Chair of the Board and Lawrence Stoltzfus as Secretary of Records for the Board. Motions passed unanimously.

Joseph Rineer moved and Lawrence Stoltzfus seconded a motion to appoint Szilvia Troutman as Township Secretary and as Township Treasurer. Motion passed unanimously.

Set Compensation:

Joseph Rineer moved and David Rineer seconded a motion to compensate Supervisors Rineer, Rineer and Stoltzfus at \$150 a month, Secretary Szilvia Troutman at \$300 a month and Treasurer Szilvia Troutman at \$325 per month. Motion passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to set the bonded amount for the Treasurer at \$600,000.00. Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to set the monthly meeting time for the second Monday of the month at 7:00 pm and the meeting location as 489 Stony Hill Road, Quarryville, PA. Motion passed unanimously.

Appointment of Staff:

Joseph Rineer moved and David Rineer seconded a motion to re-appoint JD Shaubach as Full Time Roadmaster with a compensation of \$28.00 an hour. Motion passed unanimously.

Joseph Rineer moved and Lawrence Stoltzfus seconded a motion to re-appoint Troy Grumelli as Full Time Highway Maintenance Worker at \$26.22 an hour. Motion passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to set the hourly rate for Seasonal/Part Time workers as follows: snow removal/emergency \$25.00/hr; equipment operator \$18.45/hr; manual laborer \$15.00/hr. Motion passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to re-appoint Geraldine Parker as Part Time Zoning Officer with a biweekly compensation of \$685.50. Motion passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to re-appoint Szilvia Troutman as Part Time Administrative Assistant with a biweekly compensation of \$557.02. Motion passed unanimously.

Appointments:

Joseph Rineer moved, David Rineer seconded a motion to appoint the following individuals:

Zoning Hearing Board:

Daniel Steinman	Term Expires 1/2024	\$40 per hearing
Dayton Kreider	Term Expires 1/2025	\$40 per hearing
Larry Lucarino	Term Expires 1/2025	\$40 per hearing
Thomas Spring (Alternate)	1 yr. Appointment	\$40 per hearing
Vacancy (Alternate)	1 yr. Appointment	\$40 per hearing

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Vacancy Chairman:

Matt Woerth	1 yr. Appointment	Volunteer
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Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Solicitor:

Theresa Mongiovi/ Post & Schell	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Planning Commission:

Lois Skiles	Term Expires 1/2026	\$35 per meeting
Perky Fredricks	Term Expires 1/2025	\$35 per meeting
Robert Mentzer	Term Expires 1/2026	\$35 per meeting
Melvin B. Stoltzfus	Term Expires 1/2025	\$35 per meeting
Tom Cook	Term Expires 1/2023	\$35 per meeting
Joseph Rineer (Alternate)	1 yr. Appointment	

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Emergency Management Coordinator:

Rick Ely	1 yr. Appointment	Volunteer
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Deputy Emergency Management Coordinator:

Jason Skonberg	1 yr. Appointment	Volunteer
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Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Township Engineer:

Light-Heigel & Associates	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Deputy Tax Collector: Hope M. Crawford

Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Sewage Enforcement Officer: Marvin Stoner.

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Rail Trail Committee:

John Beiler	One Year Apptmt	Volunteer
Robin Herr	One Year Apptmt	Volunteer
Steve Foley	One Year Apptmt	Volunteer
Ken Johnson	One Year Apptmt	Volunteer
Beth Morrison	One Year Apptmt	Volunteer
Glenn Morrison	One Year Apptmt	Volunteer
Joseph Rineer	One Year Apptmt	Volunteer

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded to amend the agenda to appoint Code Administrators as Eden Township’s State Building Code Inspector. Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

State Building Code Inspector: Code Administrators Inc.

Motion passed unanimously.

Assignments:

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Solanco Public Safety Committee Representative:	Joseph Rineer
Southern Lancaster Co. Inter-Municipal Council Representative:	David Rineer

Motion passed unanimously.

Establish Rates:

Joseph Rineer moved, David Rineer seconded a motion to establish the hourly rate for auditors at \$10.00/hour and to appoint Darlene Hopkins as Township Auditor (term: 2 years). The other two Auditor positions remain vacant at present. Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to set the Tax Collector’s compensation rate at 5% and bonding at \$75,000.00. Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to establish the real estate tax rate at 1.05 mills. Motion passed unanimously.

Resolutions:

Joseph Rineer moved, David Rineer seconded a motion to pay contributions to fire companies within 30 days of receiving Relief Funds. Motion passed unanimously.

Authorizations:

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion

- to designate PLGIT as the main depository; and Truist (formerly BB&T) to maintain the discretionary fund for deposits of Eden Township funds; and

- to designate the 2nd Wednesday of every month for the payment of invoices and to allow interim payments to avoid penalty or interest.

Motion passed unanimously.

Old Business: None.

New Business:

COVID Sick Pay Policy – Resolution #2022-01-03-01: On a motion by Joseph Rineer and seconded by David Rineer, the Supervisors adopted Eden Township’s COVID Sick Pay Policy under Resolution #2022-01-03-01.

Motion passed unanimously.

Designation of Account Administrator, Point of Contact and Authorized Representative for Reporting of ARPA

Funding: On a motion by Joseph Rineer and seconded by David Rineer, the Supervisors designated Szilvi Troutman as Account Administrator, Point of Contact and Authorized Representative for ARPA reporting purposes. Motion passed unanimously.

Mileage Rate: On a motion by Joseph Rineer and seconded by Lawrence Stoltzfus, the Supervisors approved the mileage rate at 58.5 cents/mile for 2022. Motion carried unanimously.

2022 Fee Schedule: On a motion by Joseph Rineer and second by Lawrence Stoltzfus, the 2022 Fee Schedule was approved with the following changes: the Use and Occupancy fee for structures that require State building code was lowered to \$20 per visit. Motion passed unanimously.

2022 Holiday Schedule: On a motion by Joseph Rineer and seconded by David Rineer, the 2022 holiday schedule was approved as follows:

- New Year’s Day 2022 (observed on Th 12/30/21)
- Good Friday (observed Th 4/14/22)
- Election Day
- Memorial Day
- Independence Day
- Labor Day
- Election Day
- Thanksgiving Day
- Black Friday (observed on Wed 11/23/22)
- Christmas Eve/half day (observed on Th 12/22/22)
- Christmas Day (observed on Mon 12/26/22)
- New Year’s Eve/half day (observed on Th 12/29/22)
- New Year’s Day 2023 (observed on Mon 1/2/23)

Motion carried unanimously. It was also decided to temporarily switch the road crew’s work schedule to 5 8-hour days from 1/10/2022 to 3/31/2022.

Recommendation of ZHB Solicitor: On a motion by Joseph Rineer and seconded by David Rineer, the Supervisors agreed to recommend the firm of Nikolaus & Hohenadel to the Zoning Hearing Board as new solicitor.

Equipment Purchase Discussion: Different options were discussed to purchase a new loader. The Ranger will be sold as it needs substantial work and did not pass inspection.

Emergency Management Discussion: Emergency management and hazard mitigation objectives were discussed for 2022.

Public Participation: None.

Adjournment:

A motion to adjourn the meeting was made by Joseph Rineer and seconded by David Rineer. The motion passed unanimously.

The meeting adjourned at 8:17 pm.

Respectfully Submitted,

Szilvia Troutman

Joseph L. Rineer

David G. Rineer

Lawrence Stoltzfus