

**Eden Township Board of Supervisors**  
**Minutes of the January 2, 2024 Organizational Meeting**  
**489 Stony Hill Road, Quarryville, PA 17566**

**Call-to-Order:** Supervisor Joseph Rineer called the meeting to order at 7:02 pm followed by the Pledge of Allegiance.

**Attendance:** Supervisors Joseph Rineer, David Rineer and Lawrence Stoltzfus. Also Roadmaster JD Shaubach, Secretary/Treasurer Szilvia Troutman and Deputy Emergency Mgmt Coordinator Jason Skonberg.

**Public Participation:** None.

**Reorganization of the Board:**

David Rineer moved and Lawrence Stoltzfus seconded a motion to elect Joseph Rineer as Chairman of the Board. Joseph Rineer moved and Lawrence Stoltzfus seconded a motion to elect David Rineer as Vice-Chair of the Board and Lawrence Stoltzfus as Secretary of Records for the Board. Motions passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to appoint Szilvia Troutman as Township Secretary. Joseph Rineer moved and Lawrence Stoltzfus seconded a motion to appoint Szilvia Troutman as Township Treasurer. Motions passed unanimously.

**Set Compensation:**

Joseph Rineer moved and David Rineer seconded a motion to compensate Supervisors Rineer, Rineer and Stoltzfus at \$150 a month, Secretary Szilvia Troutman at \$300 a month and Treasurer Szilvia Troutman at \$325 per month. Motion passed unanimously.

Joseph Rineer moved and David Rineer seconded a motion to set the bonded amount for the Treasurer at \$800,000.00. Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to set the monthly meeting time for the second Monday of the month at 7:00 pm and the meeting location as 489 Stony Hill Road, Quarryville, PA. Motion passed unanimously.

**Appointment of Staff:**

Joseph Rineer moved and David Rineer seconded a motion to re-appoint the following:

- JD Shaubach as Full Time Roadmaster with a compensation of \$32.76/hour
  - Troy Grumelli as Full Time Highway Maintenance Worker at \$29.45/hour
  - Seasonal/Part Time workers for snow removal/emergency at \$30.00/hour; equipment operators at \$25.00/hour; manual laborers at \$20.00/hour; and
  - Szilvia Troutman as Part Time Administrative Assistant with a biweekly compensation of \$715.97.
- Motion passed unanimously.

**Appointments:**

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following individuals:

Zoning Hearing Board:

Dayton Kreider	Term Expires 1/2025	\$40 per hearing
Larry Lucarino	Term Expires 1/2025	\$40 per hearing
Jewel Miller	Term Expires 1/2028	\$40 per hearing
Thomas Spring (Alternate)	1 yr. Appointment	\$40 per hearing
Vacancy (Alternate)	1 yr. Appointment	\$40 per hearing

Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Vacancy Chairman:

Matt Woerth	1 yr. Appointment	Volunteer
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Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Solicitor:

Theresa Mongiovi & Angela Sanders/ Post & Schell	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Planning Commission:

Lois Skiles	Term Expires 1/2026	\$35 per meeting
Perky Fredricks	Term Expires 1/2025	\$35 per meeting
Robert Mentzer	Term Expires 1/2026	\$35 per meeting
Melvin B. Stoltzfus	Term Expires 1/2025	\$35 per meeting
Tom Cook	Term Expires 1/2027	\$35 per meeting
Joseph Rineer (Alternate)	1 yr. Appointment	

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Emergency Management Coordinator:

Rick Ely	1 yr. Appointment	Volunteer
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Deputy Emergency Management Coordinator:

Jason Skonberg	1 yr. Appointment	Volunteer
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Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Zoning Officer & Building Code Official:

Mark Deimler/ Solanco Engineering	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Township Engineer:

Light-Heigel & Associates	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Deputy Tax Collector: Hope M. Crawford

Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Sewage Enforcement Officer: Mark Deimler.

Motion passed unanimously.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint the following:

Alternate Sewage Enforcement Officer: Douglas Cwienk.

Motion passed unanimously.

Joseph Rineer moved, David Rineer seconded a motion to appoint the following:

Rail Trail Committee:

John Beiler	One Year Apptmt	Volunteer
Robin Herr	One Year Apptmt	Volunteer
Steve Foley	One Year Apptmt	Volunteer
Beth Morrison	One Year Apptmt	Volunteer
Joseph Rineer	One Year Apptmt	Volunteer

Motion passed unanimously. Glenn Morrison’s appointment was not renewed at his request.

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to appoint Commonwealth Code Inspection Service as Eden Township’s State Building Code Inspector. Motion passed unanimously.

**Assignments:**

The following assignments were made:

Solanco Public Safety Committee Representative:	Joseph Rineer
Southern Lancaster Co. Inter-Municipal Council Representative:	David Rineer

**Establish Rates:**

Joseph Rineer moved, David Rineer seconded a motion to establish the hourly rate for auditors at \$10.00/hour and to appoint Darlene Hopkins and Diane Boyd as Township Auditors. Motion passed unanimously. (Christian McLaughlin had been elected to fill the 4-year Auditor position.)

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion to set the Tax Collector’s compensation rate at 5% and bonding at \$75,000.00. Motion passed unanimously.

The real estate tax rate was established at 1.13 mills.

**Resolutions:**

Joseph Rineer moved, David Rineer seconded a motion to pay contributions to fire companies within 30 days of receiving Relief Funds. Motion passed unanimously.

**Authorizations:**

Joseph Rineer moved, Lawrence Stoltzfus seconded a motion

- to designate PLGIT as the main depository; and Truist to maintain the discretionary fund for deposits of Eden Township funds; and
- to designate the 2<sup>nd</sup> Wednesday of every month for the payment of invoices and to allow interim payments to avoid penalty or interest.

Motion passed unanimously.

**Old Business:** None.

**New Business:**

**Mileage Rate:** On a motion by Joseph Rineer and seconded by David Rineer, the Supervisors approved the mileage rate at 67 cents/mile for 2024. Motion carried unanimously.

**2024 Fee Schedule:** On a motion by Joseph Rineer and second by David Rineer, the 2024 Fee Schedule was approved with the following changes as recommended by Mark Deimler:

- the road encroachment and boring/trenching sections were removed until a road opening ordinance is adopted;
- residential building permits were raised to \$.15/sq ft;
- permits for residential accessory structures were raised to \$.15/sq ft;
- the fee for manure pits and silos was raised to \$100;
- an institutional permit fee was added at \$.35/sq ft all floors;
- the fee for commercial and industrial structures was raised to \$.45/sq ft all floors;
- the fees for solar panels were removed;
- a fee of 1% of construction cost was added for permits not meeting defined construction classification;
- demolition permits were raised to \$80;
- site inspection fees were raised to \$80; and
- Use and Occupancy fees were raised to \$80 (per inspection).

Motion passed unanimously.

**2024 Holiday Schedule:** On a motion by Joseph Rineer and seconded by Lawrence Stoltzfus, the 2024 holiday schedule was approved as follows:

- New Year's Day 2024
- Good Friday (observed Th 3/28/24)
- Election Day
- Memorial Day
- Independence Day
- Labor Day
- Election Day
- Thanksgiving Day
- Black Friday (observed on Wed 11/27/24)
- Christmas Eve/half day
- Christmas Day
- New Year's Eve/half day
- New Year's Day 2025

Motion carried unanimously.

**USDA Rural Development Community Facilities Loan:** Financing options were discussed for building a new municipal garage/equipment shed. USDA's rates (3.75%) are more favorable than traditional financing (around 6%). A conference call has been scheduled with USDA to help better understand the approval and borrowing process. An idea was brought up to construct a new municipal building adjacent to the new garage. Ed Fisher

will be consulted to find out about the cost benefits. The Supervisors agreed to start the pre-application process for a USDA loan.

**Public Participation:** None.

**Adjournment:**

A motion to adjourn the meeting was made by Joseph Rineer and seconded by David Rineer. The motion passed unanimously.

The meeting adjourned at 8:11 pm.

Respectfully Submitted,

**Szilvia Troutman**

**Joseph L. Rineer**

**David G. Rineer**

**Lawrence Stoltzfus**